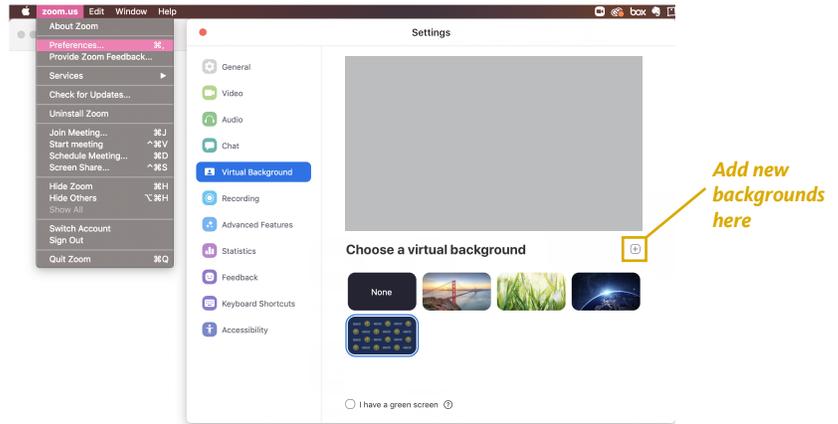


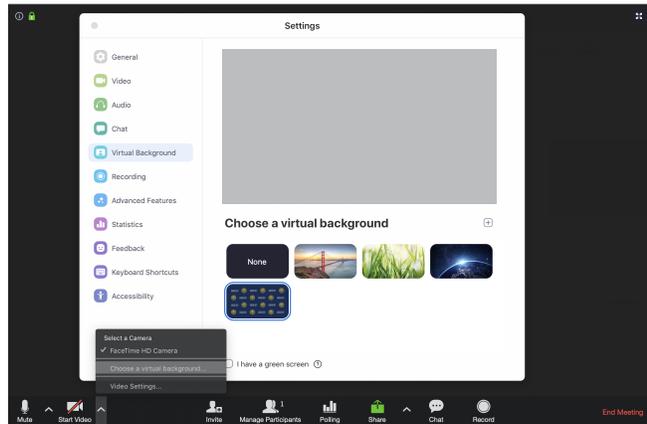
CHANGE BACKGROUND

1. Open Zoom desktop app
2. Click on **zoom.us**
3. Click on **Preferences**
4. Click on **Virtual Background**



CHANGE BACKGROUND FROM ZOOM MEETING

1. From meeting window, click on arrow next to video icon in bottom left-hand corner
2. Click on **Choose Virtual Background**



MIRROR DISPLAY

1. If using a text background, it is recommended to turn off **Mirror my video**
2. Under **Preferences** from the main menu or **Video Settings** from the Zoom meeting window, ensure **Mirror my video** box is unchecked

